



## Live Well Scrutiny Committee Forward Work Programme 2025 - 26

| Corporate Plan Objectives                                                                                                  |                                                                                                                                                                                            |
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| Supporting and Protecting Those Who Need Us                                                                                | Creating Great Places to Live, Work and Visit                                                                                                                                              |
| Adult Services,<br>Children and Young People's Services, and<br>Resource Management & Safeguarding,<br>Leisure and Sports. | Libraries, Arts, and Culture,<br>Adult Community Learning,<br>Community Safety,<br>Homelessness,<br>Public Protection – Shared Regulatory Services,<br>and<br>Equalities (external policy) |

| Cabinet Members                                                              | Directors                           |
|------------------------------------------------------------------------------|-------------------------------------|
| Cabinet Member – Social Care and Health                                      | Director of Social Services         |
| Cabinet Member - Education, Arts and the<br>Welsh Language                   | Director of Learning and Skills     |
| Cabinet Member - Leisure, Sport and Wellbeing                                | Director of Environment and Housing |
| Cabinet Member - Public Sector Housing and<br>Tenant Engagement              |                                     |
| Cabinet Member - Community Engagement,<br>Equalities and Regulatory Services |                                     |

| Democratic Services Contact                                                                                                       | Committee Membership                                                                                |
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| Amy Rudman<br>Principal Democratic & Scrutiny Services Officer<br>arudman@valeofglamorgan.gov.uk<br>07784 239 277 / 01446 709 855 | <a href="#">Committee Membership Webpage</a><br><br><a href="#">Scrutiny Information Webpage(s)</a> |

| Co-opted Membership                                                                       |                                                       |
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| Osian Carroll<br><a href="mailto:osian.carroll@cacv.org.uk">osian.carroll@cacv.org.uk</a> | Cardiff & Vale Citizens Advice, Housing<br>Caseworker |

| Forms of Scrutiny                                     |                                                                                                                                                      |
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| Investigative (Task and Finish)                       | Committees can take deeper dives into topics using a range of methods based upon the Committee's forward work programme and identified priorities.   |
| Proposal (Committee Meetings)                         | Policies are in development and are seeking Scrutiny feedback and recommendations to help shape the Council's future direction.                      |
| Briefings / For Information Reporting (Committee HUB) | Information only or update items which are for noting and where scrutiny can add limited value but the Member call-in procedure is used as required. |

| Task and Finish Working Groups [Investigative]                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                       |                                                                                                                                                            |
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| <ul style="list-style-type: none"> <li>• Cross-party work, with a clearly defined scope, and the Cabinet Member sighted.</li> <li>• Brought together on a voluntary basis by 4 to 8, politically balanced (where practical) Members, with the Chair decided by the "home" Scrutiny committee.</li> <li>• Leverage the expertise of officers, partners, wider stakeholders alongside evidence and insight from the people of the Vale of Glamorgan who will be invited and encouraged to participate as expert witnesses and share their lived experiences.</li> <li>• Hold the Cabinet and officers accountable on specific topics while proactively shaping the Council's policy direction.</li> <li>• Reports and recommendations fed back to the Cabinet Member, Scrutiny Committee and Cabinet for consideration.</li> </ul> |                                                                                                                                                                                                       |                                                                                                                                                            |
| Topic                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Officer Lead                                                                                                                                                                                          | Timeframe                                                                                                                                                  |
| <p><b><u>Equal Opportunities and Accessibility in the Sports and Leisure Sector for Underrepresented Groups.</u></b></p> <p>Including a focus on disabled persons and female service user participation levels to help mitigate inactivity and poor health in both young and mature service users. As well as looking at both informal or organised sport to help reduce sedentary lifestyles and increase social participation, that in turn can reduce feelings of anxiety and loneliness.</p>                                                                                                                                                                                                                                                                                                                                 | <p>Dave Knevett<br/>Operational Manager,<br/>Neighbourhood Services, Healthy Living &amp; Performance.<br/><a href="mailto:DPKnevett@valeofglamorgan.gov.uk">DPKnevett@valeofglamorgan.gov.uk</a></p> | <p>Topic and Review Group Composition approved 8<sup>th</sup> July 2025.</p> <p>Report to Committee: 13th January 2026 (excluding August 2025 Recess).</p> |

### Live Well Committee Meetings [Proposal]

- Six scheduled meetings per Municipal Year.
- Opportunity for Committees to make individual recommendations on policies that are still in their development stage, and where decisions have yet to be taken.
- Committee recommendations fed back to Cabinet to consider as a policy develops, with Cabinet providing a response to recommendations, including any rationale for accepting, partially accepting or rejecting.
- Arena for responding to Cabinet Member Decision Call-ins and/or Committee Requests for Consideration.

| Topic                                                                                        | Officer Lead                                                                                                                                                                            | Meeting Date                                                                                  |
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| Request for Consideration: Colcot Sports Centre – Next Steps                                 | Dave Knevett<br>Operational Manager,<br>Neighbourhood Services, Healthy Living & Performance.<br><a href="mailto:DPKnevett@valeofglamorgan.gov.uk">DPKnevett@valeofglamorgan.gov.uk</a> | 27th May 2025<br><b>Received by Committee</b>                                                 |
| Committee Forward Work Programme                                                             | Amy Rudman<br>Democratic Services<br><a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>                                                                 | 27th May 2025<br><b>Received by Committee</b>                                                 |
| Performance Evaluation Inspection of Vale of Glamorgan Social Services                       | Lance Carver<br>Director of Social Services.<br><a href="mailto:lcarter@valeofglamorgan.gov.uk">lcarter@valeofglamorgan.gov.uk</a>                                                      | 27th May 2025<br>Last iteration of the report.<br><b>Received by Committee</b>                |
| Social Care Records System                                                                   | Lance Carver<br>Director of Social Services.<br><a href="mailto:lcarter@valeofglamorgan.gov.uk">lcarter@valeofglamorgan.gov.uk</a>                                                      | 27th May 2025<br>Last iteration of the report.<br><b>Received by Committee</b>                |
| Annual Report of the Director of Social Services - Challenge Version                         | Lance Carver<br>Director of Social Services.<br><a href="mailto:lcarter@valeofglamorgan.gov.uk">lcarter@valeofglamorgan.gov.uk</a>                                                      | 27th May 2025<br><a href="#">Last received July '24.</a><br><b>Received by Committee</b>      |
| Annual Review of Commissioned Services to Adults with a Care and Support Need                | Ian McMillan<br>Head of Resource Management and Safeguarding.<br><a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>                                 | 8th July 2025<br><a href="#">Last received June '24.</a><br><b>Received by Committee</b>      |
| Work to tackle poverty and the current cost of living crisis – End of Year Update 2024/2025. | Helen Moses<br>Operational Manager for Corporate Strategy and Insight.<br><a href="mailto:HMoses@valeofglamorgan.gov.uk">HMoses@valeofglamorgan.gov.uk</a>                              | 8th July 2025<br><a href="#">Last received January '25</a><br><b>Received by Committee</b>    |
| Libraries Annual Report                                                                      | Trevor Baker<br>Head of Strategy, Community Learning and Resources.<br><a href="mailto:tbaker@valeofglamorgan.gov.uk">tbaker@valeofglamorgan.gov.uk</a>                                 | 9th September 2025<br><a href="#">Last received July '24.</a><br><b>Received by Committee</b> |
| Committee Forward Work Programme – Six Monthly Update                                        | Amy Rudman<br>Democratic Services<br><a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>                                                                 | 11th November 2025<br><b>Scheduled.</b>                                                       |

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| Leisure Management Contract – Year 13 Annual Performance Report                      | Dave Knevet<br>Operational Manager, Neighbourhood Services, Healthy Living & Performance.<br><a href="mailto:DPKnevet@valeofglamorgan.gov.uk">DPKnevet@valeofglamorgan.gov.uk</a> | 13 <sup>th</sup> January 2026<br><a href="#">Year 12 received January '25.</a>                            |
| Annual Children and Young People Services Placements Review                          | Rachel Evans<br>Head of Children and Young People Services.<br><a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>                                 | 13 <sup>th</sup> January 2026<br>Slipped from November '25<br><a href="#">Last received December '24.</a> |
| Housing Support Grant Delivery Plan                                                  | Mike Ingram<br>Head of Housing and Building Services.<br><a href="mailto:MIIngram@valeofglamorgan.gov.uk">MIIngram@valeofglamorgan.gov.uk</a>                                     | 13 <sup>th</sup> January 2026<br><a href="#">Last received November '24</a>                               |
| Task & Finish Response Report                                                        | Amy Rudman<br>Democratic Services<br><a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>                                                           | 13 <sup>th</sup> January 2026                                                                             |
| Review of Vale of Glamorgan Council Strategic Equality Objectives for Period 2025-26 | Tom Bowring<br>Director of Corporate Resources<br><a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a>                                            | 17 <sup>th</sup> March 2026                                                                               |

| Member Briefings                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                   |                                                                                                                                               |
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| <ul style="list-style-type: none"> <li>Information only reports provided to Elected Members, with a notification indicating when new material is available.</li> <li>Ad hoc reports and presentations from the Council and Partner organisations which would likely not benefit from Scrutiny time but be useful information to support Members in improving their awareness of local, regional and national policy direction.</li> <li>Member briefing sessions would be arranged, often before relevant Scrutiny Committee meetings, to invite officers or wider partners to provide whole Member briefing sessions and presentations as appropriate.</li> </ul> |                                                                                                                                                                                   |                                                                                                                                               |
| Topic                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Officer Lead                                                                                                                                                                      | Method and Timeframe                                                                                                                          |
| Leisure Management Contract – Year 13 Six-monthly update on performance data                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Dave Knevet<br>Operational Manager, Neighbourhood Services, Healthy Living & Performance.<br><a href="mailto:DPKnevet@valeofglamorgan.gov.uk">DPKnevet@valeofglamorgan.gov.uk</a> | For Information Only Report<br>First iteration, as agreed at 07/01/25 meeting.<br><b>Circulated: 20<sup>th</sup> June 2025.</b>               |
| Corporate Safeguarding (Annual reference from Cabinet)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Lance Carver<br>Director of Social Services.<br><a href="mailto:lcarter@valeofglamorgan.gov.uk">lcarter@valeofglamorgan.gov.uk</a>                                                | For Information Only Report<br>Annual version <a href="#">last received September '24.</a><br><b>Circulated: 4<sup>th</sup> August 2025.</b>  |
| Shared Regulatory Services Business Plan Annual Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Helen Picton<br>Head of Shared Regulatory<br><a href="mailto:Serviceshpicton@valeofglamorgan.gov.uk">Serviceshpicton@valeofglamorgan.gov.uk</a>                                   | For Information Only Report<br>Due July 2025.<br><a href="#">Last received July '24.</a><br><b>Circulated: 9<sup>th</sup> September 2025.</b> |

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| Deprivation of Liberty Safeguards (DoLs)                                                                                                     | Ian McMillan<br>Head of Resource Management and Safeguarding.<br><a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>                                                | For Information Only Report<br><a href="#">Last received October '24.</a><br><b>Circulated: 17th October 2025.</b> |
| Vale, Valleys and Cardiff Regional Adoption Collaborative Annual Report                                                                      | Rachel Evans<br>Head of Children and Young People Services.<br><a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>                                                      | Method TBC<br>Due November 2025.<br><a href="#">Last received November '24.</a>                                    |
| Annual Reports for Sports Development, 60+ Active Leisure Scheme and National Exercise Referral Scheme                                       | Dave Knevett<br>Operational Manager, Neighbourhood Services, Healthy Living & Performance.<br><a href="mailto:DPKnevett@valeofglamorgan.gov.uk">DPKnevett@valeofglamorgan.gov.uk</a>                   | For Information Only Report<br>Due November 2025.<br><a href="#">Last received November '24.</a>                   |
| Update on the Cardiff and Vale of Glamorgan Regional Partnership Board                                                                       | Cath Doman, Director of Health and Social Care, Integration at Cardiff and Vale Integrated Health and Social Care Partnership.<br><a href="mailto:Cath.Doman@wales.nhs.uk">Cath.Doman@wales.nhs.uk</a> | Presentation<br>Due January 2026.<br><a href="#">Last received January '25.</a>                                    |
| Annual Update regarding Unpaid Carers and Regional Carers Strategy                                                                           | Ian McMillan<br>Head of Resource Management and Safeguarding.<br><a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>                                                | For Information Only Report<br>Due March 2026.<br><a href="#">Last received March '25.</a>                         |
| Youth Justice and Early Support Service: Annual Plan & Performance                                                                           | Rachel Evans<br>Head of Children and Young People Services.<br><a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>                                                      | For Information Only Report<br>Due April 2026.<br><a href="#">Last received April '25.</a>                         |
| Local Housing Market Assessment                                                                                                              | Mike Ingram<br>Head of Housing and Building Services.<br><a href="mailto:MIngram@valeofglamorgan.gov.uk">MIngram@valeofglamorgan.gov.uk</a>                                                            | For Information Only Report<br>Due June 2026.<br><a href="#">Last received May '24.</a><br>(Biannual Timeframe)    |
| Family Information Service Annual Report                                                                                                     | Ian McMillan<br>Head of Resource Management and Safeguarding.<br><a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>                                                | For Information Only Report<br>Due June 2026.<br><a href="#">Last received June '24.</a><br>(Biannual Timeframe)   |
| Development of the Vale Alliance – an integrated model for the delivery of health and social care to adult citizens in the Vale of Glamorgan | Jason Bennett<br>Head of Adult Services and Vale Alliance<br><a href="mailto:jbennett@valeofglamorgan.gov.uk">jbennett@valeofglamorgan.gov.uk</a>                                                      | To Be Determined.<br>As agreed at 08/03/22 HLSC Scrutiny meeting.                                                  |
| Annual Monitoring Report (Vale 2030): Quarter 2 2025/26.                                                                                     | Tom Bowring<br>Director of Corporate Resources<br><a href="mailto:TBowring@valeofglamorgan.gov.uk">TBowring@valeofglamorgan.gov.uk</a>                                                                 | To be determined.<br>Due February 2026.                                                                            |

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| Art Spaces across the Vale of Glamorgan | Trevor Baker<br>Head of Strategy, Community Learning and Resources.<br><a href="mailto:tbaker@valeofglamorgan.gov.uk">tbaker@valeofglamorgan.gov.uk</a> | To be determined.<br>During 2025. |
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#### **Leisure Management Contract Members Working Group.**

The Live Well Scrutiny Committee Leisure Management Contract Working Group was re-established by the Committee on the [12th September 2023](#), following a recommendation raised within the 2021 Leisure Services Audit Wales report that identified a need for Elected Members to be involved in the monitoring processes for the Council's Leisure Management Contract.

The Group meet on an ad-hoc basis by invitation from the Operational Manager for Neighbourhood Services, Healthy Living & Performance, and conduct site visits of the Vale of Glamorgan Leisure Centres and relevant services.

The Group consists of six Elected Members from the Scrutiny Committee, not subject to political balance, with the last appointments made on 27th May 2025, being: Councillors A.M. Collins (Chair), B. Loveluck-Edwards (Vice-Chair), C.A. Cave, W.A. Hennessy, J. Lynch-Wilson and N.C. Thomas.