

Meeting of:	Governance and Audit Committee
Date of Meeting:	Monday, 23 February 2026
Relevant Scrutiny Committee:	Resources Scrutiny Committee
Report Title:	Governance and Audit Committee Decision and Action Tracking.
Purpose of Report:	To provide members of the Committee with a tracking record of decisions made and actions requested by the Governance and Audit Committee during the current Municipal Year (May 2025 to April 2026)
Report Owner:	Head of the Regional Internal Audit Service
Responsible Officer:	Gareth Davies, Democratic and Scrutiny Services Officer
Elected Member and Officer Consultation:	No Elected Members have been consulted. Director of Corporate Resources Head of Regional Internal Audit Service
Policy Framework:	There is no impact on the policy framework and procedure rules.
<p>Executive Summary:</p> <ul style="list-style-type: none"> • A Decision Tracking record has been devised to assist the Committee in tracking the decisions made and actions requested in the exercise of its functions. • A record of the outstanding formal decisions/resolutions made by the Governance and Audit Committee made during the 2024/25 Municipal Year is attached at Appendix A. • Appendix B is a record of outstanding decisions/resolutions for the current Municipal Year and also includes informal actions raised by Committee members during meetings. • The Committee is recommended to note the contents of Appendix A and Appendix B and make comments, as appropriate. • It is recommended that the Governance and Audit Committee be kept regularly apprised off all outstanding decisions and / or resolutions and actions. 	

Recommendation

1. That the Governance and Audit Committee notes the contents of the report and makes comments as appropriate.

Reason for Recommendation

1. To advise the Governance and Audit Committee of progress in relation to its decisions and actions requested.

1. Background

- 1.1 At its meeting held on 23rd September, 2024, Members of the Governance and Audit Committee requested a tracking log / record in order to monitor the progress and outcomes of all formal decisions it had made during the Municipal Year in exercising its functions.
- 1.2 Subsequently, a Decision Tracking record has been devised and populated by Democratic Services.

2. Key Issues for Consideration

- 2.1 Decision Tracking record has been devised to assist the Committee in tracking the decisions made in the exercise of its functions.
- 2.2 A record of outstanding informal actions made by the Governance and Audit Committee during the 2024/25 Municipal Year is attached at Appendix A.
- 2.3 Appendix B is a record of outstanding decisions/resolutions for the current Municipal Year and also includes outstanding informal actions raised by Committee members during meetings.
- 2.4 The Committee is recommended to note the contents of Appendices A and B and make comments, as appropriate.
- 2.5 The Governance and Audit Committee will be kept regularly apprised off all outstanding decisions/resolutions including informal actions.

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1 The tracking of resolutions and decisions made by the Governance and Audit Committee, assist with ensuring that actions are dealt with in a timely manner. It also assists with ensuring that the Governance and Audit Committee carries out its functions and aids transparency and work programming. Actions missed could

undermine the positive contribution that the Committee makes to both short and long-term service improvement and the Council's Well-Being Objectives.

4. Climate Change and Nature Implications

4.1 None as a consequence of this report.

5. Resources and Legal Considerations

Financial

5.1 None as a consequence of this report.

Employment

5.2 None as a consequence of this report.

Legal (Including Equalities)

5.3 None as a consequence of this report.

6. Background Papers

Meeting Date	Report Title	Resolution by Governance and Audit Committee	Completed/Outstanding
23rd September 2024	GOVERNANCE AND AUDIT COMMITTEE SELF-ASSESSMENT OF KNOWLEDGE AND SKILLS	Report noted and training programme for members of Governance and Audit Committee to be devised.	ONGOING - TRAINING PROGRAMME DEvised = IMPLEMENTATION DUE.

DECISION TRACKING RECORD- GOVERNANCE AND AUDIT COMMITTEE 2025/26

APPENDIX B

Meeting Date	Report Title	Formal Resolution or Informal Action	Resolution or Action requested by Governance and Audit Committee	Completed/Outstanding
23rd June 2025	Vale of Glamorgan Council Annual Audit Summary 2024.	Formal Resolution	T H A T the Chair of the Governance and Audit Committee writes to the Auditor General for Wales to express the Committee’s concern of the delays in finalisation the accounts for the Cardiff Region City Deal, which should be produced in a more timely manner.	COMPLETED - response letter considered by Committee on 15th December, 2025.
21st July 2025	Vale of Glamorgan Council: Review of Arrangements for Commissioning Services	Informal Action	For the full schedule of the areas covered by the review to be shared with Committee members.	Ongoing - passed to Head of Finance / Section 151 Officer
21st July 2025	Unaudited Statement of Accounts 2024/25	Formal Resolution	Report noted and the Chair of the Governance and Audit Committee write to the Chief Executive of the South East Wales Corporate Joint Committee expressing concern about the delay of the Statement of Accounts and also to express the Committee’s concern regarding the impact that it is having upon the production of the Vale of Glamorgan Council’s draft Statement of Accounts	COMPLETED - response letter considered by Committee on 15th December, 2025.
15th September 2025	Reporting Arrangements for Joint Committee Meetings	Formal Resolution	T H A T the Council's Head of Democratic Services, alongside the Monitoring Officer / Head of Legal and Democratic Services, undertake a review of outside representatives and lay members within Council Committees in order to increase participation and review their responsibilities, especially regarding the call-in procedure, and to try and increase the participation and representation of members of the public within the Council's processes.	Ongoing - review commencing - outputs to be implemented for 2026/27 Municipal Year.
20th November 2025	Audited Statement of Accounts	Formal Resolution	T H A T the Governance and Audit Committee receive a Lessons Learnt report including the production of the recommendations from Audit Wales made following the 2024/25 accounts audited and referred to Full Council	Ongoing - to be considered at the meeting scheduled for 23rd February, 2026.
15th December 2025	Treasury Management Mid-Year Report 2025/26	Formal Resolution	Report noted.	COMPLETED
15th December 2025	Temporary Accommodation: Long Term Crisis?	Formal Resolution	Report noted.	COMPLETED
15th December 2025	Temporary Accommodation: Long Term Crisis?	Formal Resolution	T H A T the recommendations from the Audit Wales review be added to the Regulatory Tracking report.	COMPLETED
15th December 2025	Temporary Accommodation: Long Term Crisis?	Formal Resolution	T H A T the report be referred to Cabinet for its oversight and endorsement, with Cabinet also be advised of the view of the Governance and Audit Committee in relation to the following:• For Cabinet to write to Welsh government to express concern that no additional funding has been provided to local authorities in relation to the new piece of legislation.	COMPLETED - referred to Cabinet 5th February, 2026. Cabinet agreed that a letter from the Chair of G&A would be sufficient.
15th December 2025	Temporary Accommodation: Long Term Crisis?	Formal Resolution	T H A T the Chair of the Governance and Audit Committee also write to Welsh Government to express concern that no additional funding has been provided to local authorities in relation to the new piece of legislation.	Ongoing - letter drafted waiting approval of Chair.
15th December 2025	Corporate Risk: Quarter 2 Update	Formal Resolution	Report noted.	COMPLETED
15th December 2025	Corporate Risk: Quarter 2 Update	Formal Resolution	T H A T the comments of the Governance and Audit Committee be referred to Cabinet for its consideration. The comments relating to the following:• To highlight the increased risks associated with major projects, cyber security and climate change / nature emergency.	COMPLETED - referred to Cabinet 5th February, 2026. Cabinet noted report.
15th December 2025	Q2 2025/26 Progress Against External Regulatory Recommendations.	Formal Resolution	Report noted and referred to Cabinet for endorsement.	COMPLETED - referred to Cabinet 5th February, 2026. Cabinet noted report.

Meeting Date	Report Title	Formal Resolution or Informal Action	Resolution or Action requested by Governance and Audit Committee	Completed/Outstanding
15th December 2025	Finalisation of the Annual Statement of Accounts for the South East Wales Corporate Joint Committee - Responses from Audit Wales and the South East Wales Corporate Joint Committee.	Formal Resolution	Report noted.	COMPLETED
15th December 2025	Governance and Audit Committee Decision and Action Tracking	Formal Resolution	Report noted.	COMPLETED
15th December 2025	Audit Wales – National Fraud Initiative Briefing Note.	Formal Resolution	Report noted.	COMPLETED
15th December 2025	Internal Audit Progress Report.	Formal Resolution	Report noted.	COMPLETED
15th December 2025	Recommendation Monitoring Report.	Formal Resolution	Report noted.	COMPLETED
15th December 2025	Forward Work Programme	Formal Resolution	Report noted.	COMPLETED