

Meeting of:	Governance and Audit Committee
Date of Meeting:	Monday, 15 December 2025
Relevant Scrutiny Committee:	Resources Scrutiny Committee
Report Title:	Governance and Audit Committee Decision and Action Tracking.
Purpose of Report:	To provide members of the Committee with a tracking record of decisions made and actions requested by the Governance and Audit Committee during the current Municipal Year (May 2025 to April 2026)
Report Owner:	Director of Corporate Resources
Responsible Officer:	Gareth Davies, Democratic and Scrutiny Services Officer
Elected Member and Officer Consultation:	No Elected Members have been consulted. Director of Corporate Resources Head of Regional Internal Audit Service
Policy Framework:	There is no impact on the policy framework and procedure rules.
<p>Executive Summary:</p> <ul style="list-style-type: none"> A Decision Tracking record has been devised to assist the Committee in tracking the decisions made and actions requested in the exercise of its functions. A record of the outstanding formal decision/resolution made by the Governance and Audit Committee made during the 2024/25 Municipal Year is attached at Appendix A. Appendix B is a record of decisions/resolutions for the current municipal year, also including informal actions raised by Committee members during meetings. It provides an update on progress of each resolution and action raised. The Committee is recommended to note the contents of Appendix A and Appendix B and make comments, as appropriate. It is recommended that the Governance and Audit Committee be kept regularly apprised off all outstanding decisions and / or resolutions and actions. 	

Recommendation

1. That the Governance and Audit Committee notes the contents of the report and makes comments as appropriate.

Reason for Recommendation

1. To advise the Governance and Audit Committee of progress in relation to its decisions and actions requested.

1. Background

- 1.1 At its meeting held on 23rd September, 2024, Members of the Governance and Audit Committee requested a tracking log / record in order to monitor the progress and outcomes of all formal decisions it had made during the Municipal Year in exercising its functions.
- 1.2 Subsequently, a Decision Tracking record has been devised and populated by Democratic Services.

2. Key Issues for Consideration

- 2.1 Decision Tracking record has been devised to assist the Committee in tracking the decisions made in the exercise of its functions.
- 2.2 A record of outstanding formal decisions made by the Governance and Audit Committee during the 2024/25 Municipal Year is attached at Appendix A.
- 2.3 Appendix B is a record of outstanding decisions/resolutions for the current municipal year and also includes outstanding informal actions raised by Committee members during meetings.
- 2.4 The Committee is recommended to note the contents of Appendices A and B and make comments, as appropriate.
- 2.5 The Governance and Audit Committee will be kept regularly apprised off all outstanding decisions/resolutions including informal actions.

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1 The tracking of resolutions and decisions made by the Governance and Audit Committee, assist with ensuring that actions are dealt with in a timely manner. It also assists with ensuring that the Governance and Audit Committee carries out its functions and aids transparency and work programming. Actions missed could

undermine the positive contribution that the Committee makes to both short and long-term service improvement and the Council's Well-Being Objectives.

4. Climate Change and Nature Implications

4.1 None as a consequence of this report.

5. Resources and Legal Considerations

Financial

5.1 None as a consequence of this report.

Employment

5.2 None as a consequence of this report.

Legal (Including Equalities)

5.3 None as a consequence of this report.

6. Background Papers

Meeting Date	Report Title	Resolution by Governance and Audit Committee	Completed/Outstanding
23rd September 2024	GOVERNANCE AND AUDIT COMMITTEE SELF-ASSESSMENT OF KNOWLEDGE AND SKILLS	Report noted and training programme for members of Governance and Audit Committee to be devised.	ONGOING - TRAINING PROGRAMME TO BE DEvised

DECISION TRACKING RECORD- GOVERNANCE AND AUDIT COMMITTEE 2025/26

APPENDIX B

Meeting Date	Report Title	Formal Resolution or Informal Action	Resolution or Action requested by Governance and Audit Committee	Completed/Outstanding
23rd June 2025	Vale of Glamorgan Council Annual Audit Summary 2024.	Formal Resolution	T H A T the Chair of the Governance and Audit Committee writes to the Auditor General for Wales to express the Committee’s concern of the delays in finalisation the accounts for the Cardiff Region City Deal, which should be produced in a more timely manner.	Ongoing - letter of response to be considered by the Committee on 15th December, 2025
23rd June 2025	Audit Wales: Vale of Glamorgan Council Audit Plan 2025.	Formal Resolution	Report noted and referred to Cabinet.	COMPLETED Referred to Cabinet 2nd October, 2025 - Cabinet noted contents of report.
21st July 2025	Annual Treasury Management Report 2024/25	Formal Resolution	Report noted and referred to Full Council (29th September)	COMPLETED Referred to Full Council 29th September, 2025 - Full Council approved report.
21st July 2025	Reporting Arrangements for Joint Committee Meetings	Formal Resolution	Report noted and an update report provided to indicate where the minutes of Joint Committee meetings will be reported to as part of the Council's democratic process.	COMPLETED - further resolution 15th September 2025
21st July 2025	Urgent and Emergency Care: Flow out of Hospital - Cardiff and Vale Region	Formal Resolution	Report noted and referred to Cabinet.	COMPLETED Referred to Cabinet 2nd October, 2025 - Cabinet noted contents of report
21st July 2025	Vale of Glamorgan Council: Review of Arrangements for Commissioning Services	Formal Resolution	Report noted and referred to Cabinet.	COMPLETED Referred to Cabinet 2nd October, 2025 - Cabinet noted contents of report
21st July 2025	Vale of Glamorgan Council: Review of Arrangements for Commissioning Services	Informal Action	For the full schedule of the areas covered by the review to be shared with Committee members.	Ongoing - passed to Head of Finance / Section 151 Officer
21st July 2025	Q1 Update: Audit Wales Work Programme 2025 – Vale of Glamorgan Council	Formal Resolution	Report noted and referred to Cabinet.	COMPLETED Referred to Cabinet 2nd October, 2025 - Cabinet noted contents of report
21st July 2025	Unaudited Statement of Accounts 2024/25	Formal Resolution	Report noted and the Chair of the Governance and Audit Committee write to the Chief Executive of the South East Wales Corporate Joint Committee expressing concern about the delay of the Statement of Accounts and also to express the Committee’s concern regarding the impact that it is having upon the production of the Vale of Glamorgan Council’s draft Statement of Accounts	Ongoing - letter of response to be considered by the Committee on 15th December, 2025
21st July 2025	Financial Management Code 2024-25 Update	Formal Resolution	Report noted and referred to Cabinet.	COMPLETED Referred to Cabinet 2nd October, 2025 - Cabinet noted contents of report
15th September 2025	Final Draft Vale of Glamorgan Council Annual Self-Assessment 2024/25	Formal Resolution	Report noted and referred to Cabinet - recommendation that the Engagement and Insight Assessment of the Vale of Glamorgan within the Final Draft Annual Self-Assessment report 2024/25 be amended from ‘Good’ to ‘Fair’.	COMPLETED Referred to Cabinet 2nd October, 2025 - Cabinet noted contents of report nd agreed to amended the judgement of the Engagement and Insight Assessment from ‘Good’ to ‘Fair’.
15th September 2025	Quarter 1 Treasury Management Monitoring 2025/26	Formal Resolution	Report noted.	COMPLETED
15th September 2025	Reporting Arrangements for Joint Committee Meetings	Formal Resolution	Report endorsed and process referred to Cabinet	COMPLETED Referred to Cabinet 16th October, 2025 - Cabinet agreed to implement the new process.
15th September 2025	Reporting Arrangements for Joint Committee Meetings	Formal Resolution	T H A T the Council's Head of Democratic Services, alongside the Monitoring Officer / Head of Legal and Democratic Services, undertake a review of outside representatives and lay members within Council Committees in order to increase participation and review their responsibilities, especially regarding the call-in procedure, and to try and increase the participation and representation of members of the public within the Council's processes.	Ongoing - review commencing - outputs to be implemented for 2026/27 Municipal Year.

Meeting Date	Report Title	Formal Resolution or Informal Action	Resolution or Action requested by Governance and Audit Committee	Completed/Outstanding
15th September 2025	Corporate Risk: Quarter 1 Update	Formal Resolution	Report noted and comments referred to Cabinet:•Further clarification and consideration was required on the position of the delivery of major regeneration projects such as Barry Marina and its centrality to these in light of ABP withdrawing from the delivery of a marina as part of the Vale’s Levelling Up Programme, and the acquisition of land (the Mole) earlier in the process and amendment of the other parts of the scheme including the park and Ocean Water Sports training facilities to compensate for the loss; •Further clarification and consideration was required on issues regarding the Cardiff Region City Deal and the impact of the legal settlement relating to Aberthaw Power Station; •That the national report on temporary accommodation, housing and homelessness be shared with Cabinet and the Governance and Audit Committee in due course, with the Council’s response to its recommendations, as well as outlining the potential legislative and financial impact / responsibilities of these for the Council; •The importance of adequately monitoring contract over runs and overspends for some projects where the costs had doubled from initial estimates, particularly in the context of those undertaken under Delegated Powers.	COMPLETED Referred to Cabinet 16th October, 2025 - Cabinet noted the comments of the Committee.
15th September 2025	Q1 2025/26 Progress Against External Regulatory Recommendations and End of Year Position for 2024/25	Formal Resolution	Report noted and referred to Cabinet - Cabinet should consider the PPA target date, and this be looked at again, with the recommendations broken down to give some key milestones regarding delivery of those recommendations.	COMPLETED Referred to Cabinet 16th October, 2025 - Cabinet noted the comments of the Committee.
15th September 2025	Governance and Audit Committee Decision and Action Tracking	Formal Resolution	Report noted.	COMPLETED
15th September 2025	Progress Against the Internal Audit Risk Based Plan	Formal Resolution	Report noted.	COMPLETED
15th September 2025	Recommendation Monitoring	Formal Resolution	Report noted.	COMPLETED
15th September 2025	Draft Governance and Audit Committee Annual Report 2024/25	Formal Resolution	Report noted and referred to Council.	COMPLETED Referred to Full Council for 1st December, 2025 - Council endorsed the report.
15th September 2025	Forward Work Programme 2025/26	Formal Resolution	Report noted.	COMPLETED
20th November 2025	Audited Statement of Accounts	Formal Resolution	Report approved and referred to Full Council	COMPLETED - approved by Full Council 1st December, 2025
20th November 2025	Audited Statement of Accounts	Formal Resolution	T H A T the Governance and Audit Committee receive a Lessons Learnt report including the production of the recommendations from Audit Wales made following the 2024/25 accounts audited and referred to Full Council	Ongoing - report to be provided as part of the Forward Work Programme for 2026/27.