

No.

## GOVERNANCE AND AUDIT COMMITTEE

Decision Notice – Hybrid meeting, 24<sup>th</sup> March, 2025.

The Committee agenda is available [here](#).

The recording of the meeting is available [here](#).

Present: G. Chapman (Chair and Lay Member); N. Ireland (Vice-Chair and Lay Member); Councillors P. Drake, E. Goodjohn, M.J. Hooper, J.M. Norman, J. Protheroe and M. Evans (Lay Member).

Also present: Councillor G. John (Cabinet Member for Leisure, Sport and Wellbeing).

### AGENDA ITEM 1. APOLOGY FOR ABSENCE –

This was received from Councillor N.J. Wood.

### AGENDA ITEM 2. MINUTES –

RESOLVED – T H A T the minutes of the meeting held on 17<sup>th</sup> February, 2025 be approved as a correct record.

### AGENDA ITEM 3. DECLARATIONS OF INTEREST –

No declarations of interest were received.

### AGENDA ITEM 4. RESHAPING SCRUTINY (REF) –

RESOLVED – T H A T the comments of the Governance and Audit Committee be reported to Cabinet. The comments relating to the following:

- For those Members that sat on a Scrutiny Committee they needed to fully understand the role of Scrutiny and how they could participate within the Scrutiny function;
- It was important to ensure that adequate training was provided to Members on Scrutiny and the development of a quick training programme for Members prior to implementation of the new Scrutiny function would be endorsed;
- An important element of the training programme was questioning skills;
- With regard to the use of expert witnesses at Scrutiny Committees, it was important to ensure that there was a budget to facilitate that;
- The Governance and Audit Committee to have sight of the outcome of any review undertaken following the introduction of the new Scrutiny function which should also be presented to Cabinet; and

No.

- It was important for the Scrutiny Committees' Forward Work Programmes to also have regard to possible referrals from the Governance and Audit Committee that requested Scrutiny to look at some service aspects in more detail.

Reason for decision

Having regard to the contents of the report and discussions at the meeting.

AGENDA ITEM 5.                    AUDIT WALES RECOMMENDATIONS FOR GOVERNANCE OF THE PLANNING SERVICE-PLANNING PROTOCOL, PLANNING COMMITTEE TERMS OF REFERENCE, AND AMENDED SCHEME OF DELEGATION (REF) –

RESOLVED – T H A T the changes proposed, and the points of clarification raised by the Governance and Audit Committee be referred back to Cabinet for its consideration prior to reporting to Full Council.

Reason for decision

Having regard to the contents of the report and discussions at the meeting.

AGENDA ITEM 6.                    CORPORATE RISK: QUARTER 3 UPDATE (DCR) –

RESOLVED –

(1)     T H A T the Strategic Leadership Team's consideration of the response to Cabinet's resolution following their consideration of the Governance and Audit Committee's referred comments (Annex B) be noted.

(2)     T H A T the Quarter 3 position of corporate risks (April 2024 – December 2024) outlined in the Risk Summary Report (Annex A) be noted.

(3)     T H A T Cabinet be advised of the views of the Governance and Audit Committee in that it should be aware of the increased risk and direction of travel for the following risks:

- Additional Learning Needs;
- Information and Cyber Security Risk;
- Climate Change and Nature Emergency Risk;
- Social Care Demand and Capacity Risk; and
- The Physical Assets Risk.

(4)     T H A T Cabinet be advised of the concern of heightened risks in relation to the Financial Resources and the Barry Regeneration/Making Waves project, and that the Strategic Leadership Team be requested to consider these risks in detail.

No.

(5) T H A T the relevant Scrutiny Committee be invited to consider undertaking a deep dive investigation / Task and Finish review into the Additional Learning Needs Risk.

Reasons for decisions

(1-4) Having regard to the contents of the report and discussions at the meeting.

(5) In order to request the relevant Scrutiny Committee to investigate the issues affecting the Additional Learning Needs Risk.

AGENDA ITEM 7. Q3 UPDATE: AUDIT WALES WORK PROGRAMME  
2024 – VALE OF GLAMORGAN COUNCIL (DCR) –

RESOLVED –

(1) T H A T the contents of the report be noted.

(2) T H A T the report be referred to Cabinet for its oversight.

Reasons for decisions

(1) Having regard to the contents of the report and discussions at the meeting.

(2) To enable Cabinet's oversight of the Audit Programme.

AGENDA ITEM 8. REPORTING ARRANGEMENTS FOR JOINT  
COMMITTEE MEETINGS (DCR) –

RESOLVED –

(1) T H A T the contents of the report be noted.

(2) T H A T a further report on the matter be presented to the Governance and Audit Committee at its meeting on 23<sup>rd</sup> June, 2025.

Reason for decisions

(1&2) Having regard to the contents of the report and discussions at the meeting.

AGENDA ITEM 9. GLOBAL INTERNAL AUDIT STANDARDS (HRIAS) –

RESOLVED – T H A T the contents of the report and the presentation attached at Appendix A be noted.

No.

Reason for decision

Having regard to the contents of the report and discussions at the meeting.

AGENDA ITEM 10.            PROGRESS AGAINST THE INTERNAL AUDIT RISK  
BASED PLAN (HRIAS) –

RESOLVED – T H A T the contents of the report and the progress made against the Internal Audit Risk Based Plan 2024/25 be noted.

Reason for decision

Having regard to the contents of the report and discussions at the meeting.

AGENDA ITEM 11.            RECOMMENDATION MONITORING (HRIAS) –

RESOLVED – T H A T the position statement on internal audit recommendations made, implemented and outstanding as at 28<sup>th</sup> February, 2025 be noted.

Reason for decision

Having regard to the contents of the report and discussions at the meeting.

AGENDA ITEM 12.            FORWARD WORK PROGRAMME 2025/26 (HRIAS) –

RESOLVED – T H A T the schedule of items for the next meeting on 25<sup>th</sup> June, 2025 be endorsed subject to it being noted that the update on the Cardiff Region City Deal would be on an annual basis and that there would a report from the Monitoring Officer regarding joint committee meeting reporting arrangements.

Reason for decision

Having regard to the contents of the report and discussions at the meeting.

AGENDA ITEM 14.            EXCLUSION OF PRESS AND PUBLIC –

RESOLVED – T H A T under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 4 of Schedule 12A (as amended) of the Act, the relevant paragraphs of the Schedule being referred to in brackets after the minute heading.

No.

AGENDA ITEM 14(i). ICT BUSINESS CONTINUITY LIMITED ASSURANCE  
AUDIT REPORT (HRIAS) (EXEMPT INFORMATION – PARAGRAPH 14) –

RESOLVED –

- (1) T H A T the contents of the report and progress made be noted.
- (2) T H A T a further update report be presented to the Committee at its meeting schedule for 15<sup>th</sup> September, 2025.

Reason for decisions

- (1&2) Having regard to the contents of the report and discussions at the meeting.